



## Community Impact General Guidelines for Grant Application

Grant requests for the Community Impact Initiative are now being accepted from schools, non-profits, civic/community organizations for programs that support the growth and wellness of the community. Organizations that qualify for the grant must be public institutions and qualified 501(c) 3 nonprofit organizations with documentation of non-profit status from the IRS. Grants typically will range from \$500 to \$2500 depending on need and success of the application.

The Community Impact Initiative was established in 2020 by the CenDel Board of Directors to address the growing needs in our community by providing critical aid to various cases and community issues in Kent County. Each year the CenDel Board of Directors and Community Impact Committee will provide the focus of the grant based on community need. The Community Impact Initiative's primary focus for 2022 will be Early Education Programs that support early childhood education that focuses on activities that aid with cognitive, social and/or emotional development. The Community Impact Fund is interested in:

- Enhancing the quality of life in our communities. This includes quality and impact of the program. How many will be impacted? What is duration of the project and if it's sustainable?
- Education and broadening perspectives. Will there be an educational component to the program? What will those impacted by the program learn? How many will be impacted by this program? Is it measureable?
- Economic and Community Development. Will this program serve or create a community or special interest? Will the program generate some measureable economic impact in Kent County.

In addition to above criteria, applications will be scored on:

- Investment Leverage—this is a measure of impact for the fund investment. A program that serves many participants, or a project that has an ongoing impact will rate higher.
- Quality of Program—this is a measure of impact of the program. Does the program enhance and reduce risk in the community? Does the program promote productivity? Does the program produce a success rate?
- Clarity of Application—Organizations are asked to submit program or marketing materials that help clarify their applications.

### **What is supported?**

The Community Impact supports organizations and programs that help foster growth and wellness in the community. We are especially interested initiatives which:

- Encourage collaborative programs that support community.
- Bring awareness or community together.
- New programming or expanding programming.

### **What is not supported?**

- Capital Support (e.g. brick and mortar, equipment, etc.)
- General Operating expenses
- Startup costs



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- Lobby or any other activity of political nature
- Endowment or debt reduction
- Religious activities that limit audience
- Fundraising

**Application must be postmarked by January 31, 2023, and mailed to:**

**Community Impact Fund  
C/o CenDel Foundation  
101 W. Loockerman Street, Suite 1C  
Dover, DE 19904**

Any questions about the grant application form or process should be directed to Tenish Gregory, Director of Operations, at [Tenish@cendelfoundation.org](mailto:Tenish@cendelfoundation.org). (No phone calls please).

### **Grant Making Policy**

The Community Impact advisory committee oversees all grant making for charitable purposes to public institutions and nonprofit organizations having a 501(c) 3 or fiduciary responsibility with a 501(c) 3 non-profit organization. Agencies must serve residents without discrimination based on race, religion, gender, age or national origin.

### **Annual Grant Cycle**

The Community impact fund conducts one annual grant making cycle in March. Only under rare circumstances would a grant be made outside of this cycle.

### **Review Process**

Once an application is received, it is reviewed for its conformity to the guidelines. Qualified proposals are then presented to the Advisory Board for consideration. Initial acceptance of grant applications does not guarantee funding. Organizations with accepted proposals may be contacted to schedule a site visit with a member of the Advisory Board and/or staff.

### **Grant Process**

If you receive a grant, grant recipients are asked to include the CenDel Foundation logo in all public materials and brochures created pertaining the grant awarded. The CenDel logo will be provided upon request. Grantees are encouraged to distribute news release announcing the grant and describing the project or program funded by the Community Impact Grant.



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**The CenDel Foundation is excited to announce the Community Impact Fund will be funding Early Education programs as their primary initiative for 2022.** Any nonprofit that offers Early Education Programs are encouraged to apply for funding through the Community Impact Fund, an initiative of the CenDel Foundation. The grant cycle will award up to \$10,000 in funding for programs that support early childhood education that focuses on activities that aid with cognitive, social, and/or emotional development in preschool children.

The grant cycle will open on December 1, 2022-January 31, 2023

### **Eligibility Requirements:**

- Must be a public institution and/or 501(c) 3 nonprofit with proper documentation.
- Must have an educational component that serves children in their preschool years before they are old enough to enter kindergarten.
- Must consist of activities and experiences designed to aid cognitive, social, and/or emotional development.

Application forms will be available on Thursday, December 1, 2022, at [www.cendelfoundation.org](http://www.cendelfoundation.org), and can be found under the “apply for grant tab”.

Grant applications must be submitted on a 2022 Community Impact Initiative Application form by mail and must be postmarked on or before Tuesday, January 31, 2023.

The Community Impact Fund supports the community by granting funds to various causes and community issues selected by the Board of Directors. The board will collaborate with other nonprofits and community leaders to annually select causes to support.



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**2022 Grant Focus: Early Education Programs**

**Deadline: January 31, 2023**

**Organization Information:**

**Organization:** \_\_\_\_\_ **Nonprofit ID:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Email:** \_\_\_\_\_ **Fax:** \_\_\_\_\_ **Website:** \_\_\_\_\_

**Program Coordinator:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Total Program Budget:** \_\_\_\_\_ **Amount Requested:** \_\_\_\_\_

1. Describe the project or program for which you seek funding (if necessary, include additional information on back of page 3).





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### Required Attachments

- ✓ Six (6) copies of the completed grant application, and project budget attachment
- ✓ For Qualified 501 (c) 3
  - One (1) copy of the organizations most **recent financial statement**
  - One (1) copy of the 501 (c) (3) determination letter or equivalent documentation
  - One (1) copy of the organization's Board of Directors
  - Optional supporting material

### Completed Grant Applications must be sent to:

**CENDEL FOUNDATION**

C/o Community Impact Fund

101 W. Loockerman Street, Suite 1C

Dover, DE 19904

**(FAXES WILL NOT BE ACCEPTED)**

Program Coordinator: \_\_\_\_\_/Date: \_\_\_\_\_

Supervisor: \_\_\_\_\_/Date: \_\_\_\_\_

Principal or Superintendent \_\_\_\_\_/Date: \_\_\_\_\_



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## Disclosure Statement

Community Impact Fund, an initiative of the CenDel Foundation, seeks to conduct its business in accordance with the highest ethical and community standards. Of particular importance is the avoidance of actual, potential or perceived conflicts of interest in the submission, evaluation and disposition of Grant Application forms. Accordingly, as part of the application process, we require that you review the list of current CenDel Board of Directors ([www.cendelfoundation.org](http://www.cendelfoundation.org)) to this statement and disclose any affiliation or relationship which now exists or has existed within the last two (2) years between your organization and any individual or their families. If no such affiliation or relationship has existed or now exists, please indicate so below.

PLEASE COMPLETE AND RETURN THIS DISCLOSURE STATEMENT WITH YOUR GRANT APPLICATION FORM. ITS CONTENTS WILL BE KEPT CONFIDENTIAL.

Name

Affiliation or Relationship

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

To my knowledge, no such affiliations or relationships exist.

Name (Please Print): \_\_\_\_\_/Date: \_\_\_\_\_